The Graduate School of Teaching Foreign Languages (TFL)
Ewha Womans University
Guidelines for Admitted M.A. Students, Spring 2027

1. Checking Admission result and Printing the Certificate of Acceptance

A. Period: **Friday, November 20, 2026 2:00pm~ Friday, February 19, 2027 5:00pm**

B. Where: Result Page (http://tfl.ewha.ac.kr)

2. Tuition Payment

A. Payment Period

-Early registration

(1) Tuition Bill Printout: available from **Thursday, January 7, 2027 9:00am**

→ Go to Incoming Student Intranet webpage (Click) → Tuition → Tuition Bill Printout

(2) Scheduled for **Thursday, January 7, 2027 ~ Friday, January 8, 2027 (9:00am ~ 4:00pm)**

(3) Benefits for Early Registrants

- Opportunity for individual or group meetings with department professors (advance application required)
- Access rights to the TFL Library
- Priority consideration for selection as department assistant student (limited to the semester of admission)

Students who wish to register early should e-mail their department, application number, and full name to tfl@ewha.ac.kr by Friday, December 11. A reminder notice will be sent.

-Regular Registration

(1) Tuition Bill Printout: available from **Wednesday, January 20, 2027 9:00am**

→ Go to Incoming Student Intranet webpage (Click) → Tuition → Tuition Bill Printout

(2) Scheduled for **Wednesday, January 20, 2027 ~ Friday, January 22, 2027 (9:00am ~ 4:00pm)**

B. Tuition Payment Procedure

(1) Remit tuition to the Shinhan Bank virtual account

- Since a virtual account has been given to each individual student with the sole purpose of tuition payment, Sender's name may appear different from student's name. We will still be able to verify the student by her virtual account number. However, please note that the amount should be EXACTLY the same as the total amount printed out on your bill.
- Students are only able to make the payment ONCE to their virtual account. If a student chooses to pay other bill, such as the student health center fee, they should add the amount to the tuition and make the payment once with the total amount. Each virtual account is systemized to receive only one transfer during the payment period.

- Miscellaneous bills (such as student health center bill) are optional. If a student chooses to pay these bills, the relevant amount should be added to her tuition and the student should transfer the total amount to the virtual account.

Miscellaneous bills	Item	Contact Information
Student health center bill (23,200 won)	University Health Service Center: It is available to students who pay student health center bill. - Free service: regular check-up (once a year), consultation with doctor and prescription, etc. - Paid service: vaccinations, chest X-ray, etc.	University Health Service Center 02-3277-3181

(2) Payment can be made through bank automation system (i.e. Internet banking, phone banking, or ATM transfer) or by visiting a Shinhan Bank branch. Please note that these bank automation options may not work outside of Korea.

(3) Recipient's name will be shown as "이대대 YOUR NAME" (i.e. 이대대 JANE SMITH)

(4) Payment by bank automation system will only be possible from 9 am to 4 pm Seoul Time.

(5) Remittance charge will be your expenses when using a financial agency other than Shinhan Bank.

(6) Remittance from a CMA account to one's payment virtual account is not available.

(7) When using ATM, please note the following:

- When transferring the amount of more than 6 million Korean won, Shinhan Bank ATM is the only available bank automation system.
- At ATM,
  choose "다른업무" (Others)→choose "지로/공과금/등록금/송달료" (miscellaneous payment) menu. Insert Ewha Womans University's code number: 47005

C. Confirmation for payment

1) Online confirmation through Shinhan Bank website (available only in Korean):

Step 1: Go to "신한은행 간편서비스(click)"

Step 2: Click "대학등록금 납부조회하기"

Step 3: Input required information

- At "학교" (University name), look for and choose "47005-이화여대 (대학원신입)"
  (Ewha Womans University Incoming Students)
- At "학번", insert Application Number
- At "성명", insert Student name

Step 4: Click "조회" (search) icon on the bottom for confirmation result.

2) Check via the University New Student Intranet: Click "Quick Tuition Payment Confirmation"

→ Go to Incoming Student Intranet webpage (Click)

ID: Application Number

Password: First six digits of your Resident Registration Number (or date of birth in YYMMDD format for international applicants, if applicable)

Click "Academic Affairs" → "Registration" → "New Student Tuition Payment Confirmation"

D. Tuition Payment via PayPal & WeChat Pay for International students

International students can pay tuition using 'PayPal' by visiting the website below. 'PayPal' allows an instant transfer of tuition on a real-time basis without any additional remitting time, while also ensuring an easy and safe transfer. Chinese students may pay their tuition through Shinhan Bank's WeChat Pay service.

1) Payment Procedures

1. Go to the Shinhan Bank website(https://www.shinhan.com/hpe/index.jsp#041007010000)
2. Enter the School Code (Graduate Freshman: 47005, Graduate: 47004)
3. Enter your student ID or application number and check your virtual account number.
4. The account number must match the number printed on your tuition bill.
5. Check the total amount of tuition.
6. When the payment page pops up, please scan the QR code and proceed with the payment.

E. Foreign currency remittance of the tuition (Please NOTE)

1) The remitted foreign currency tuition must be exactly the same as the tuition amount listed on the bills. If the remitted amount is less than tuition on the bills due to the exchange rate difference and fees, you can not be registered.

☞ 5 % to 10 % more of the tuition must be remitted in consideration of exchange rate differences and fees

2) The remaining balance of tuition is refunded to the student account entered in the Eureka system.
3) Please be sure to include the student's student ID and name exactly in the sender's information in an overseas remittance application when remitting tuition.
4) Overseas remittance will take time, so please send it 3~7 days before the tuition payment period.
5) Recently, Voice Phishing damage from tuition payment has been increasing, so please remit foreign currency directly.

※ When making an international wire transfer, please carefully read the notice "[Accounting Team] Beware of Voice Phishing in Tuition Payment by International Students."

※ Unofficial payment methods such as Alipay or anything other than WeChat Pay, PayPal, and wire transfer are strictly prohibited. If tuition is paid through unauthorized means, your registration may be considered invalid, and the responsibility lies entirely with the student.

F. Admitted students who do not intend to register should submit [Waiver of Admission] to the office of the Graduate School of Teaching Foreign Languages (TFL office) by e-mail (E-mail: tfl@ewha.ac.kr) until **Thursday, December 24, 2026 before paying the tuition fee.** Cancelling after tuition payment may lead to a long reimbursement process and potential financial loss. Admitted students who do not intend to register after tuition payment should submit [Waiver of Admission] with [Certificate of Tuition Payment] to the office of the Graduate School of Teaching Foreign Languages (TFL office) by e-mail (E-mail: tfl@ewha.ac.kr) until **Friday, February 12, 2027.** (The Waiver of Admission form can be downloaded from our website at http://tfl.ewha.ac.kr → Academic Information(학사정보)→ Forms(서식모음))

3. Additional documents

This is applied to successfully admitted applicants who graduated (will graduate) from universities in foreign countries.

A. Letter of Agreement: no later than **Friday, January 22, 2027** by regular mail or visit TFL office (You can download form at TFL website 학사정보> 서식모음)

B. Apostille or confirmation by authority (Embassy) for transcripts and graduation / degree certificates issued by foreign university, submitted with application documents. (Except for those who have already submitted or are graduating from a university in China and have submitted their final degree and transcripts issued by the China Academic Degrees & Graduate Education Development Center (http://www.chsi.com.cn)

C. Submission: **Friday, January 22, 2027** **(**not necessary to submit again if submitted when applying)

Inquiry for Apostille is supposed to each country's diplomatic-related governmental office or embassy in Korea. For Korean students, please refer to MOFAT website (http://www.0404.go.kr) or call 02-2100-7600/02-3210-0404 (information is provided in Korean).

4. Student ID Card

◎ Subject: Spring 2027 Incoming Students

◎ Since student ID card is required to enter buildings, attendance check, etc, we advise you to register before the start of the semester.

<table>
<tr><th rowspan="2">Period</th><th colspan="2">Registration</th><th colspan="2">Pick-up</th><th rowspan="2">Note</th></tr>
<tr><th>Period</th><th>Method</th><th>Period</th><th>Time and Place</th></tr>
<tr><td>1st period (Before the start of the semester)</td><td>Feb 3 (Wed) - Feb 21 (Sun)</td><td rowspan="2">- Register through Shinhan SOL App → Refer to attached " 신한 SOL 뱅크 App 학생증 체크카드 신청 프로세스" " for more details

- Can register 00:30~23:30 → non-face-to-face real name verification is notavailable
Weekdays/Weekends
9:00 AM - 9:00 PM</td><td>Mar 9 (Tue) - Mar 23 (Tue)</td><td rowspan="2">Mon-Fri (Excluding National Holidays)
09:00 AM - 05:00 PM

TFL Office (ECC B230, 3277-6907~8)</td><td rowspan="2"><Registration>
- Student ID with check card function can only be issued.
- Use a mobile under your name to apply.
- Can be issued when your ID is verified through 'non-face-to-face real name verification.
- ID photo (Headshot) jpg file can only be used.
- Initial issuance is free of charge

<Pick-up>
- Student should pick up her own ID card (Other people cannot pick it up for you! Also, bring ID. Person in charge will be checking your identification.)</td></tr>
<tr><td>2nd period (After the start of the semester)</td><td>Mar 2 (Tue) - Mar 14 (Sun)</td><td>Mar 25 (Thu) - Apr 8 (Thu)</td></tr>
</table>

Additional application period	Mar 29 (Mon)~	Apply on Eureka Portal "Application for Student ID Card" menu Weekdays/Weekends 00:00 - 23:59	Mar 29 (Mon)~	Mon-Fri (Excluding National Holidays) 09:00 AM - 04:40 PM Student Service Center ECC B303 (3277-2064/3233)	<Registration and Pick-up> - Only ID card without check card function can be issued. (If you want to add the check card function, visit Shinhan Bank Ewha Womans University branch with the issued student ID card). - Student should pick up her own ID card (Other people cannot pick it up for you! Also, bring ID. Person in charge will be checking your identification.) <Note> - Application photo will be used. If you wish to change the photo, please visit the Student Service Center(ECC B303, 9:00AM-4:40PM) with a passport (identification) photo(3cm*4cm). Resolution may be lower compared to the student IDs issued during the 1st and 2nd period. - The application and distribution periods are not separated; the card will be issued immediately upon visiting the Student Service Center after application. · The end dates for the application and distribution periods are not separately designated. · Since student ID cards are not pre-produced, waiting time may vary depending on the number of visitors.

◎ Note

- Please refer to additional announcements regarding student ID card applications (in February), and be sure to read the announcements for accessing campus buildings prior to receiving your ID card.
- For TFL students, you will be able to pick your student ID up at the TFL main office during March after you register using the Shinhan SOL app. (Only those who register in the 1st and 2nd period)
- If you currently possess a Shinhan Debit Card linked to your existing Ewha Student ID, you must cancel the existing card prior to applying for a new Student ID Debit Card. This may apply to graduates entering graduate school after completing their undergraduate studies at Ewha. Please inquire with Shinhan Card for the cancellation process (☎1544 -7000).

- Readmitted students: NOT eligible for the “Shinhan SOL Bank App” application. Please visit the Student Service Center (ECC B303, Mon - Fri 9:00~16:40) after the class starts. You must return the existing Student ID for free reissuance.
- If you want to add the check card function, visit Shinhan Bank Ewha Womans University branch with the issued student ID card(ECC B405, Mon - Fri, Excluding National Holidays, 9:30~16:00).

◎ How to register: Register through Shinhan SOL app.

- Refer to attached “신한 SOL 뱅크 App 학생증 체크카드 신청 프로세스” for more details.
- Use a mobile under your name to apply. Can be issued when your ID is verified through ‘non-face-to-face real name verification. (Non-face-to-face real name verification is available Weekdays/Weekends 9:00 AM - 9:00 PM).
- If your application is cancelled due to incorrect information, be aware that reapplication through the "Shinhan SOL Bank App” will not be possible. Please apply with caution.
- If you do not want a student ID card with check card function or if you are an international student without alien registration number, or if you failed to register during the 1st and 2nd period, please apply on Eureka Portal “Application for Student ID Card” menu during the additional registration period (Mar 29 (Mon)~, Initial issuance of a student ID card is free of charge).

◎ Inquiry

-Student Service Center ECC B303 (☎ 02-3277-2064/3233) : General inquiries regarding student ID
-Shinhan Bank Ewha Womans University branch (☎ 02-312-2623) : Inquiries regarding Shinhan SOL app
-Shinhan Card: Inquiries when canceling an existing card (☎1544-7000)

◎ Note : Entering the main library before getting the student ID (Main Library, ☎02-3277-3129)
1) Before the start of the semester : Bring Tuition payment confirmation document and ID.
- Access to the library and books are available / Renting books, using the study room are not available.
※Tuition payment confirmation document:
Ewha Portal>Eureka> Admissions> Tuition> Tuition payment confirmation
2) After the start of the semester: Bring mobile student ID
- Access to the library, books, and study room are all available.
※Mobile Student ID: Ewha application>‘Ewha Home’>ID (IT center, ☎02-3277-4777)

5. Orientation for newly admitted students will be held in **February 2027 (Tentative)**

Detailed information will be posted on the TFL website (http://tfl.ewha.ac.kr).

6. Course Registration:

Wednesday, February 10, 2027 9:00am ~ Friday, February 12, 2027 5:00pm

a. Access Ewha Womans University Course Registration Website (http://sugang.ewha.ac.kr) → Log in with Student ID number and your password. Your initial password is your date of birth in YYMMDD format. Password can be changed at Ewha Portal website (http://eportal.ewha.ac.kr).
b. Timetable and detailed information of course registration will be provided at incoming students orientation. Student ID number will be informed in early February.

7. On-campus Dormitory (E-House)

a. There is limited space for on-campus dormitory. The rooms will be given by the lottery system.
b. If you wish to live on-campus dormitory, please apply for your housing through the dormitory website (http://my.ewha.ac.kr/dorm) in January (Tentative).

c. For further details, please visit the dormitory website and contact Tel: 82-2-3277-6002, Email: dmtrygr@ewha.ac.kr.

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